

4th Estate Summit



ASM RESEARCH
Information Solutions

extraordinary commitment, extraordinary results

**September 12-14,
2007**

ASM RESEARCH
Information Solutions

www.asmr.com

Service Capabilities

Army

- Tuition Management
- DAU Applications
- DAU Travel
- Continuous Learning
- Intern Management
- Career Field Certification
- Defense Acquisition Corps
- Data-On-Demand
- Individual Development Plan (IDP)
- Dashboard

Navy

- Tuition Management
- DAU Applications
- DAU Travel
- Continuous Learning
- Intern Management
- Career Field Certification
- Defense Acquisition Corps
- Data-On-Demand
- Individual Development Plan (IDP)
- Dashboard

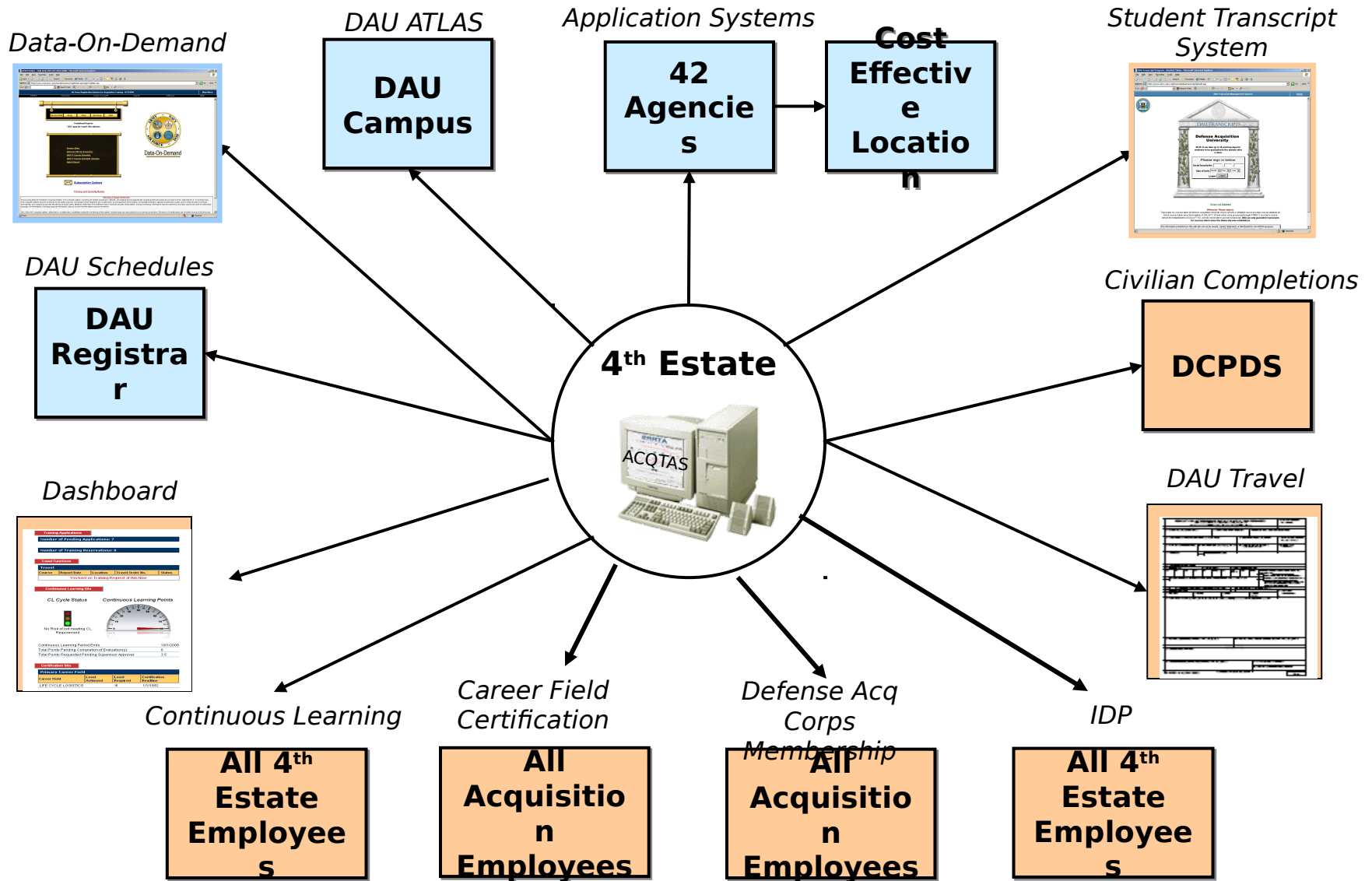
USAF

- Tuition Management
- DAU Applications
- DAU Travel
- Continuous Learning
- Intern Management
- Career Field Certification
- Defense Acquisition Corps
- Data-On-Demand
- Individual Development Plan (IDP)
- Dashboard

DoD

- Tuition Management
- DAU Applications
- DAU Travel
- Continuous Learning
- Intern Management
- Career Field Certification
- Defense Acquisition Corps
- Data-On-Demand
- Individual Development Plan (IDP)
- Dashboard

4th Estate Capabilities



DAU Applications

Objective

- Provide customizable web environment for application submission, management and approval with ease of integration with external systems

Benefits

- Single method for DAU Course Registration
- Online interaction with ATRRS and ATLAS
- User profile driven – CAC Card & SSN and DOB access
- Comprehensive DAU training schedule linkage
- Integrated with course site selection
- Automatic link with reminders and travel order request
- Direct user feedback throughout process
- Documented Supervisor and Training Manager involvement
- Can be integrated with components Individual Development Plan



Fielded - October 2002

Continuous Learning

Objectiv

- e Workforce tracking, identification and management of Continuous Learning Events, Points and Certification



Benefits

- Facilitates student achievement of DAWIA continuous learning requirements
 - Allows members to request CL points for acquisition-related events, conferences, meetings, etc.
 - Tracks student progress toward meeting 80 CL point objective
 - When CL objective is met, students receive certificate of achievement. May be reprinted as desired.
 - E-mail notification for all student and supervisor transactions
- E-mail notification for all student and supervisor transactions
- Full reporting for Training Managers and CL Administrators

Fielded - October 2003

Student Dashboard

Acquisition Training Application System (ACQTAS)

ACQTAS Student Functions

Update Student Profile
Apply for Training
Review Individual Development Plan
Search for Continuous Learning Modules
Review/Edit Applications
Create/Edit Travel Worksheets
Request Disability Accommodations
Request Cancellations
Resend Approval Request Email
DAU Schedule Lookup
DAU Course Lookup
Update Regional Organization
Logoff

Student Travel Functions

Prepare Travel Request
Prepare Amendment
Travel Status

ACQTAS Continuous Learning Help

CL Module Enrollment Instructions
Ethics Training Instructions

ACQTAS Continuous Learning Functions

Enter ACQTAS CL site
ACQTAS CL Tutorials

Help

ACQTAS Continuous Learning

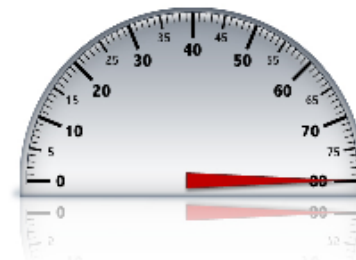
CL Cycle Status



No Risk of not meeting CL Requirement

Continuous Learning Points

80 Current Points



Continuous Learning Period:	01 Oct 2006 - 01 Oct 2008
Total Points Pending Completion of Evaluation(s):	0
Total Points Requested Pending Supervisor Approval:	0

[ACQTAS Continuous Learning Site](#)

ACQTAS Training Applications

Number of Pending Applications: 0

Number of Training Reservations: 1

Number of Training Application Waits: 0

[Review/Edit ACQTAS Training Applications](#)

Fielded Evaluation - March 2007

Student Dashboard (Cont)

How To

Contact ACQTAS Help Desk

DoD Point of Contact Lookup

DCMA Point of Contact Lookup

Contact Component Travel
Manager

Frequently Asked Questions (FAQ)

Links

Data on Demand

ACQTAS for Career Field
Certification

ACQTAS for Defense Acquisition
Corps

Privacy Act Statement

DODICS Notice Of Monitoring

Security Notice

Other Useful Links

ACQTAS Student Travel

Travel				
Course	Report Date	Location	Travel Order No.	Status
You have no Training Request at this time				

[ACQTAS Student Travel Functions](#)

ACQTAS Career Field Certification

Primary Career Field			
Career Field	Level Achieved	Level Required	Certification Deadline
CONTRACTING		III	01 Jan 1992

[ACQTAS Career Field Certification Site](#)

The Acquisition Training Application System (ACQTAS) is to be used by DoD employees outside the military departments. The purpose of this web site is to submit and process training applications for the Defense Acquisition University (DAU) courses and Continuous Learning Modules including the Internet courses offered by DAU. Training requests for military personnel will be rejected. New to this Site- We recommend that you read/review the [ACQTAS Tutorials](#).

THIS WEB SITE IS FOR OFFICIAL USE ONLY

Fielded Evaluation - March 2007

Supervisor Dashboard

Employees Overview

Applications Pending Review

Supervisor / Training Coordinator | 0

Quota Manager | 0

Student Applications

Students Continuous Learning Requirement Status

Met Requirement | 0 (0%)

Not Met Requirement | 1 (100%)

Number of Students with Scheduled Training

Next 0-30 Days | 0

Next 31-90 Days | 0

Next 91+ Days | 0

Online | 0

Risk of Not Meeting CL Requirement

High Risk | 1

Moderate Risk | 0

Low Risk | 0

No Risk | 0

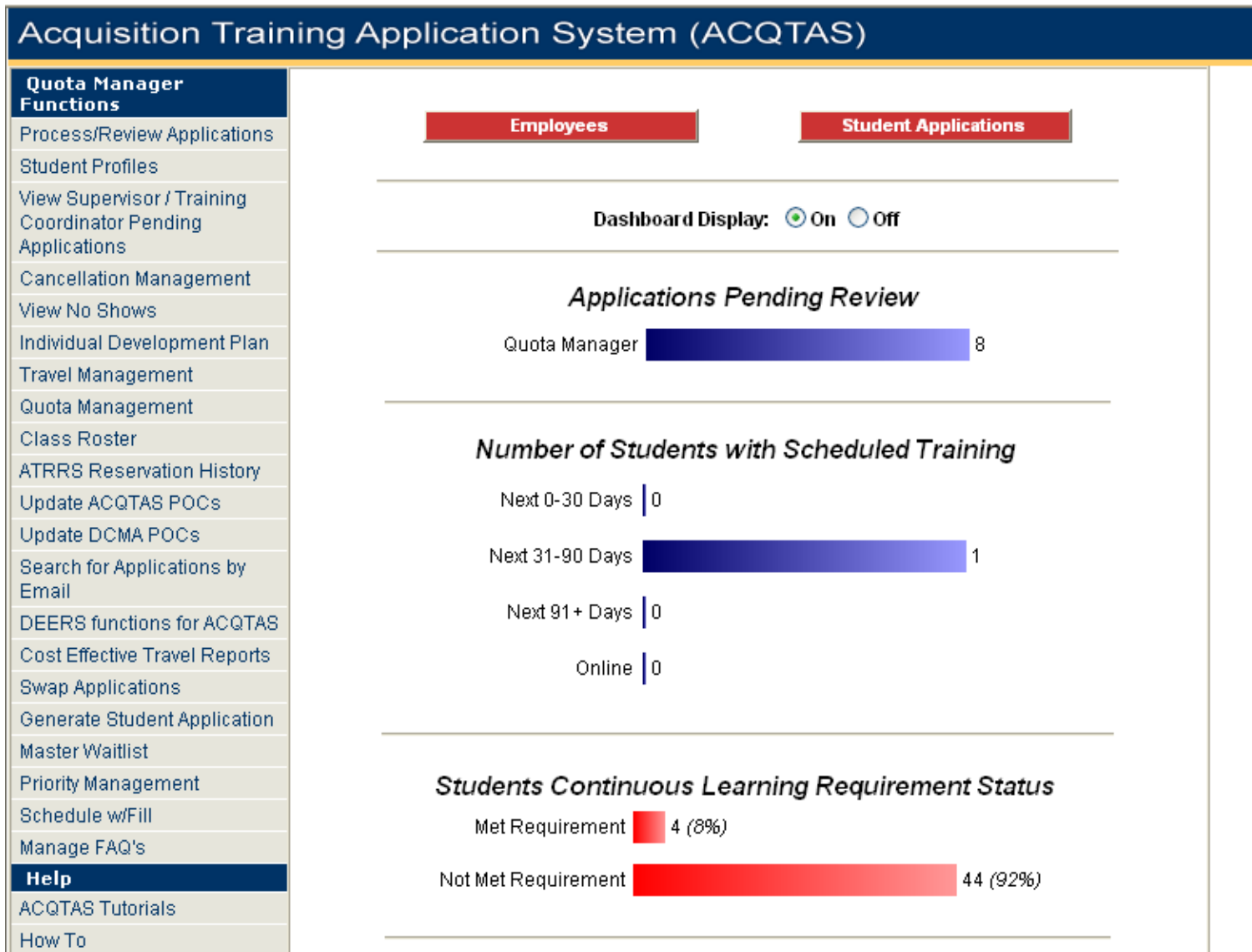
Students Career Field Requirement Status

Met Requirement | 0 (0%)

Not Met Requirement | 0 (0%)

Fielded Evaluation - March 2007

Quota Manager Dashboard



**Fielded Evaluation - March
2007**

Centralized Travel

Objective

- Integrated travel order management process with application systems to reduce manual methods of order production

Benefits

- Standardized method for DAU travel
- Integrated with training reservation approval
- Student complete travel worksheet with preferences
- Automated generation of DD Form 1610 – Travel Authorization
- Centralized ACQTAS Travel Manager
- Full electronic distribution of authenticated travel order
- Ongoing meetings of Defense Travel System (DTS) integration compatibility
- Information exchanged with servicing DFAS



Fielded - October 2006

Automated Career Field Certification

Objectiv

- e Eliminate dependence on DCPDS to provide reliable workforce certification data

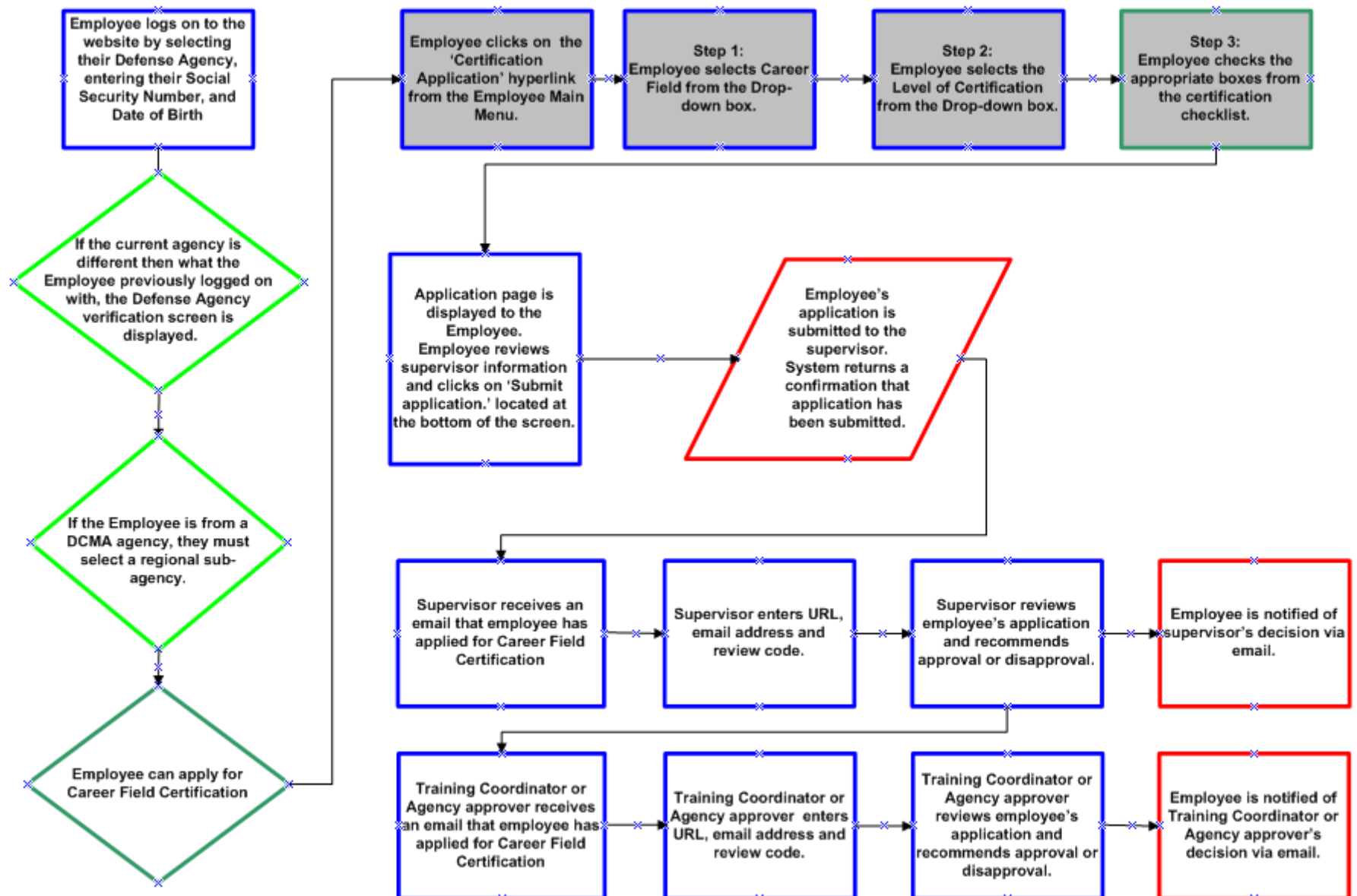
Benefits

- Audit trail of education, experience and training
- Shared profile with all other ACQTAS components
- Certification approval criteria centrally defined and tracked
- Streamlines certification approval process for workforce members and supervisors
 - Saves time
 - Flexible approval process with many 'workflow' options
 - More accurate than paper-based process
- Links to DAU training requirements for all career fields and levels



Fielded - March 2007

Current ACQTAS Application for Career Field Certification Module process.



Defense Acquisition Corps Membership

Objectiv

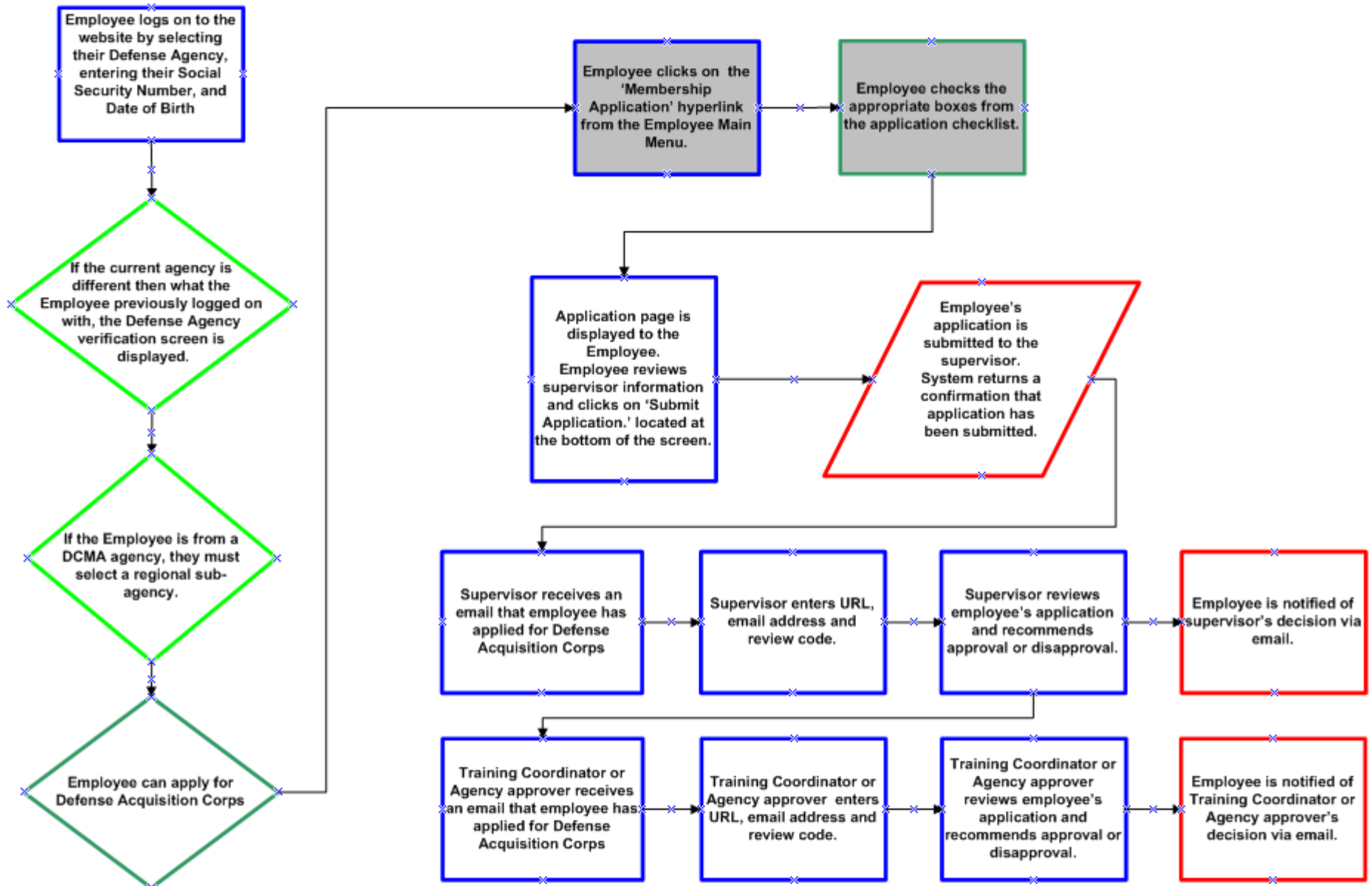
- e Integration of remaining key components of workforce management to facilitate Defense Acquisition Corps (DAC) membership.

Benefits

- Full reporting capability
- Provides senior workforce members with easy online DAC application process
 - Efficient, web-based approval workflow
 - Every action by Student and Supervisor generates e-mail confirmation notice(s)
- Approved members receive formal Certificate of Achievement
 - May be reprinted at any time

Fielded - March 2007

Current ACQTAS Application for Defense Acquisition Corps Module process.



Objectiv

- e Target reduction in manual workload associated with Development Planning, Fund Management and Historic Data Analysis

Benefits

Operations and Management

- Reduce management and operations
- *Available for all 4th Estate employees*
- Flexible for employees and agencies

Hardware and data integration

- Performance improvements
- Real-time data availability

Application integration

- Integration of software components allows for data consolidation

IT Utility

- Single environment provides holistic view of information, integrated reporting environment

Field Testing Ready

Automated IDP

Acquisition Training Application System (ACQTAS)

Quota Manager Functions

Process/Review Applications

Student Profiles

View Supervisor / Training Coordinator Pending Applications

Cancellation Management

View No Shows

Individual Development Plan

Travel Management

Quota Management

Class Roster

ATRRS Reservation History

Update ACQTAS POCs

Update DCMA POCs

Search for Applications by Email

DEERS functions for ACQTAS

Cost Effective Travel Reports

Swap Applications

Generate Student Application

Master Waitlist

Priority Management

Schedule w/Fill

Manage FAQ's

Help

ACQTAS Tutorials

How To

Employees

Student Applications

Dashboard Display: ☒ On ☐ Off

Applications Pending Review

Quota Manager

8

Number of Students with Scheduled Training

Next 0-30 Days | 0

Next 31-90 Days

1

Next 91+ Days | 0

Online | 0

Students Continuous Learning Requirement Status

Met Requirement

4 (8%)

Not Met Requirement

44 (92%)

Fielded Evaluation – March
2007

16

Automated IDP

Acquisition Training Application System (ACQTAS)

Career Manager Menu

- Edit Student Profile
- Edit Student IDP
- Approve IDPs
- MDP Management
- Administration Management



This site is currently in development. This text is just filler until we get official text.

THIS WEBSITE IS FOR OFFICIAL USE ONLY

Questions? Problems? Suggestions? Please email us now.

Automated IDP



7/26/2007

Acquisition Training Application System (ACQTAS)

Click on the 'Edit' link to add/remove requirements to a Master Development Plan (MDP). Standard plans are only editable at the administrator level.

MDP List View:

Show All



Organization:

[Add New MDP](#)

Search Results

	Organization	Name	Description	Create Date
Edit	ACQTAS Standard MDP	2325 JOB SERIES		11 May 2007
Edit	ACQTAS Standard MDP	ACQTEST 101	A test MDP for ACQ	16 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Logistics 1		16 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Logistics Level 1	This is the first step in acquisitions logistics	20 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Standard	This is a test mdp	16 Feb 2007
Edit	ACQTAS Standard MDP	Business Cost and Finance Level 2		11 May 2007
Edit	ACQTAS Standard MDP	Business Cost Level 1	Level 1 for business cost management.	15 Feb 2007
Edit	ACQTAS Standard MDP	Certification Basics	Basic courses encompassing most ACQ plans.	16 Feb 2007
Edit	Defense Contracting Management Agency	DCMA Contracting	This is for DCMA contracting people	19 Jul 2007
Edit	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch	20 Feb 2007
Edit	ACQTAS Standard MDP	Financial Management Level 1	The basics of financial management	20 Feb 2007

**You must start with Master Development Plan (MDP).
The next few slides will demonstrate these functions.**

Automated IDP

7/26/2007

Acquisition Training Application System (ACQTAS)

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MDP List View: Organization:

[Add New MDP](#)

Search Results

	Organization	Name	Description	Create Date
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Edit	ACQTAS Standard MDP	ACQTEST 101	A test MDP for ACQ	16 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Logistics 1		16 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Logistics Level 1	This is the first step in acquisitions logistics	20 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Standard	This is a test mdp	16 Feb 2007
Edit	ACQTAS Standard MDP	Business Cost and Finance Level 2		11 May 2007
Edit	ACQTAS Standard MDP	Business Cost Level 1	Level 1 for business cost management.	15 Feb 2007
Edit	ACQTAS Standard MDP	Certification Basics	Basic courses encompassing most ACQ plans.	16 Feb 2007
Edit	Defense Contracting Management Agency	DCMA Contracting	This is for DCMA contracting people	19 Jul 2007
Edit	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch	20 Feb 2007
Edit	ACQTAS Standard MDP	Financial Management Level 1	The basics of financial management	20 Feb 2007

Show All

Show All

Show Standard

Show Organization

You can view all MDPs created, the standard MDP that will be created by the DACM office for certification, and finally the MDP for your organization.

Automated IDP



7/26/2007

Acquisition Training Application System (ACQTAS)

Click on the 'Edit' link to add/remove requirements to a Master Development Plan (MDP). Standard plans are only editable at the administrator level.

MDP List View:

Show All

Organization:

[Add New MDP](#)

Search Results

	Organization	Name	Description	Create Date
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Edit	ACQTAS Standard MDP	ACQTEST 101	A test MDP for ACQ	16 Feb 2007
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Edit	ACQTAS Standard MDP	Business Cost Level 1	Level 1 for business cost management.	15 Feb 2007
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Edit	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch	20 Feb 2007
Edit	ACQTAS Standard MDP	Financial Management Level 1	The basics of financial management	20 Feb 2007

- You, as the manager for your organization will not be able to edit the standard MDP that will be created by the DACM office for certification. You can only edit the MDPs you create for your organization.

Automated IDP



7/26/2007

Acquisition Training Application System (ACQTAS)

Click on the 'Edit' link to add/remove requirements to a Master Development Plan (MDP). Standard plans are only editable at the administrator level.

MDP List View:

Show All

Organization:

[Add New MDP](#)

Search Results

	Organization	Name	Create Date
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MDP List View:
[Add New MDP](#)

To add a new MDP to your organization, click on the "Add New IDP" link.

Automated IDP



7/26/2007

Acquisition Training Application System (ACQTAS)

From here, you can create an MDP.

Master Development Plan Information

MDP Name

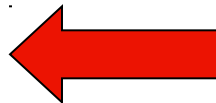
DCMA - Training Coordinators

MDP Description (Optional)

This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

You have 244 characters remaining

Add MDP



Create a unique MDP name and you may add a MDP description. When finished, click on the Add MDP button.

Automated IDP

Acquisition Training Application System (ACQTAS)

Main M



7/26/2007

Acquisition Training Application System (ACQTAS)

The MDP Name and Description have been saved.

Return to MDP List

Proceed to MDP Edit

After you have created the MDP, you can return to the MDP list or proceed to edit the MDP.

Automated IDP

Acquisition Training Application System (ACQTAS)



7/26/2007

Acquisition Training Application System (ACQTAS)

From here, you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

Description: This MDP is designed for Training Coordinator

Course type: [View](#) / [Add](#)

Filter / Sort list of requirements

Effective Date: Inactive Date:

Recommend Timeframe: Course:

Sort By:

[Filter / Sort](#)

[Reset](#)



7/26/2007

Acquisition Training Application System (ACQTAS)

From here, you can create an MDP.

Master Development Plan Information

MDP Name

DCMA - Training Coordinators

MDP Description (Optional)

This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

You have 350 characters remaining

[Update MDP](#)

You can edit the MDP information.

Automated IDP

Acquisition Training Application System (ACQTAS)



7/26/2007

Acquisition Training Application System (ACQTAS)

From here you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

Description: This MDP is designed for Training Coordinators who will have to take speci

Course type:

[View](#) / [Add](#) / [Edit](#)

Filter / Sort list of requirements

Effective Date: Inactive Date:

Recommend Timeframe: Course:

Sort By:

Filter / Sort

Reset

- Certification Requirement
- Elective
- Position Requirement
- Desired

You can add a course type. You have 4 options, but mainly you will use *Elective*, *Position Requirement* or *Desired*.

Automated IDP



7/26/2007

Acquisition Training Application System (ACQTAS)

From here you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

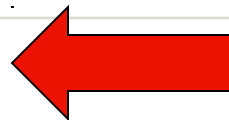
Description: This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

Course type:

Elective



[View](#) / [Add](#) / [Edit](#)



A list of active requirements base on the selected career field, career field track and course type, will be displayed in the left frame. An interface to add requirements or to edit existing ones will be displayed in the right frame. Click on the radio button next to the course for the requirement you want to edit and the details of the selected requirement will be loaded into the right frame. Once you're ready to add a new requirement click the "Add/Edit" link.

There are no requirements that match your criteria.

Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course:

ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT

Timeframe:

Note:

Start with Elective, then press the "Add/Edit" link. The screen to the right will appear.

Automated IDP



7/26/2007

Acquisition Training Application System (ACQTAS)

From here you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

Description: This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

Course type: [View](#) / [Add](#) / [Edit](#)

A list of active requirements base on the selected career field, career field track and course type, will be displayed in the left frame. An interface to add requirements or to edit existing ones will be displayed in the right frame. Click on the radio button next to the course for the requirement you want to edit and the details of the selected requirement will be loaded into the right frame. Once ready to add a new requirement click the "Add/Edit" link.

There are no requirements that match your criteria.



DAU Course

Add New Requirement

☒ DAU Course ☐ DL Course ☐ Other Course

Course:

Timeframe:

Note:

ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT
ACQ 201A - INTERMEDIATE SYSTEMS ACQUISITION
ACQ 201B - INTERMEDIATE SYSTEMS ACQUISITION
ACQ 265 - MISSION FOCUSED SERVICES ACQUISITION
ACQ 401 - SENIOR ACQUISITION COURSE (SAC)
ACQ 403 - DEFENSE ACQUISITION EXECUTIVE OVERVIEW WKSHOP
ACQ 404 - SYSTEMS ACQUISITION MGMT COURSE FOR FLAG OFF
ACQ 405 - EXECUTIVE REFRESHER COURSE
ACQ 450 - LEADING IN THE ACQUISITION ENVIRONMENT
ACQ 451 - INTEGRATED ACQUISITION FOR DECISION MAKERS
ACQ 452 - FORGING STAKEHOLDER RELATIONSHIPS
AMC 200 - ACQUISITION MANAGEMENT COURSE
BCF 101 - FUNDAMENTALS OF COST ANALYSIS
BCF 102 - FUNDAMENTALS OF EARNED VALUE MANAGEMENT
BCF 103 - FUNDAMENTALS OF BUSINESS FINANCIAL MGMT
BCF 203 - INTERMEDIATE EARNED VALUE MANAGEMENT
BCF 204 - INTERMEDIATE COST ANALYSIS
BCF 205 - CONTRACTOR BUSINESS STRATEGIES
BCF 206 - COST RISK ANALYSIS
BCF 207 - ECONOMIC ANALYSIS
BCF 208 - SOFTWARE COST ESTIMATING
BCF 209 - REPORTING FOR MAJOR DEFENSE ACQ PROGRAMS
BCF 209C - ACQUISITION REPORTING PART C
BCF 211 - ACQUISITION BUSINESS MANAGEMENT
BCF 215 - OPERATING AND SUPPORT COST ANALYSIS
BCF 229 - ACQ REPORTING FOR MAJOR AUTOMATED INFO SYSTEM
BCF 262 - EVMS VALIDATION AND SURVEILLANCE
BCF 263 - PRINCIPLES OF SCHEDULE MANAGEMENT
BCF 301 - BUSINESS COST ESTIMATING & FIN MGMT WORKSHOP
CON 100 - SHAPING SMART BUSINESS ARRANGEMENTS

By indicating DAU Course in the radial button, all the DAU courses will appear in the course dropdown.

Automated IDP

?

Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course:

CON 100 - SHAPING SMART BUSINESS ARRANGEMENTS

Timeframe:

Note:

Effective Date:

26 Jul 2007

Inactive Date:

Save

1 Months

2 Months

3 Months

4 Months

5 Months

6 Months

7 Months

8 Months

9 Months

10 Months

11 Months

12 Months

13 Months

14 Months

15 Months

16 Months

17 Months

18 Months

19 Months

20 Months

21 Months

22 Months

23 Months

24 Months


Added CON 100 to the DAU course list. You can add a Timeframe for course completion.


Automated IDP



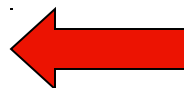



Add New Requirement


☒ DAU Course ☐ CL Course ☐ Other Course

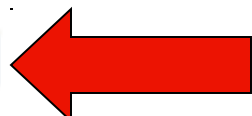
Course: 

Timeframe: 

Note:   

Effective Date: 

Inactive Date: 



Add any special notes, change the Effective Date if you wish, then click on the “Save” button.

Automated IDP

	Course	Effective Date	Inactive Date
<input type="radio"/>	CON 100 (DAU) - Shaping Smart Business Arrangements	26 Jul 2007	

Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course: ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT

Timeframe:

Note:

Effective Date: 26 Jul 2007

Inactive Date:

Save

After you click on the “Save” button, the course will appear on the left.

Automated IDP

7/26/2007

Acquisition Training Application System (ACQTAS)

From here you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

Description: This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

Course type: [View](#) / [Add](#) / [Edit](#)

A list of active requirements base on the selected career field, career field track and course type, will be displayed in the left frame. An interface to add requirements or to edit existing ones displayed in the right frame. Click on the radio button next to the course for the requirement you want to edit and the details of the selected requirement will be loaded into the right frame. Once ready to add a new requirement click the "Add/Edit" link.

There are no requirements that match your criteria.


Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course:

Timeframe:

Note:

 CL Course

CLG 003 - DTRA GOVERNMENT PURCHASE CARD
CLM 003 - ETHICS TRAINING FOR AT&L WORKFORCE
CLG 001 - DOD GOVERNMENT PURCHASE CARD
CLG 004 - GOVERNMENT PURCHASE CARD REFRESHER TRAINING
CLB 001 - BUSINESS MANAGEMENT MODERNIZATION PROGRAM
CLB 007 - COST ANALYSIS
CLB 008 - PROGRAM EXECUTION
CLB 009 - PLANNING, PGMM, BUDGTG AND EXEC SYS (PPBE)
CLB 010 - CONGRESSIONAL ENACTMENT
CLB 011 - BUDGET POLICY
CLB 012 - COST AS AN INDEPENDENT VARIABLE
CLB 014 - ACQ RPTG CONCEPTS&POLICY RQMTS- APB,DAES,&SAR
CLB 016 - INTRODUCTION TO EARNED VALUE MANAGEMENT
CLB 017 - PERFORMANCE MEASUREMENT BASELINE
CLB 018 - EARNED VALUE AND FINANCIAL MANAGEMENT REPORTS
CLB 019 - ESTIMATE AT COMPLETION
CLB 020 - BASELINE MAINTENANCE
CLC 001 - DEFENSE SUBCONTRACT MANAGEMENT
CLC 003 - SEALED BIDDING
CLC 004 - MARKET RESEARCH
CLC 005 - SIMPLIFIED ACQUISITION PROCEDURES
CLC 006 - CONTRACT TERMINATIONS
CLC 007 - CONTRACT SOURCE SELECTION
CLC 008 - INDIRECT COSTS
CLC 009 - SVC-DISABLED VETERAN-OWNED SMALL BUSINESS PGM
CLC 010 - PROPER USE OF NON-DOD CONTRACTS
CLC 011 - CONTRACTING FOR THE REST OF US
CLC 012 - COR OVERVIEW (HCAA)
CLC 013 - PERFORMANCE-BASED SERVICES ACQUISITION
CLC 014 - ACQUISITION OF SERVICES

By indicating CL Course in the radial button, all the DAU CL courses will appear in the course dropdown.

Automated IDP

?

Add New Requirement

☐ DAU Course ☒ CL Course ☐ Other Course

Course: CLC 024 - BASIC MATH TUTORIAL

Timeframe:

Note:

Effective Date: 26 Jul 2007

Inactive Date:

Save

1 Months

2 Months

3 Months

4 Months

5 Months

6 Months

7 Months

8 Months

9 Months

10 Months

11 Months

12 Months

13 Months

14 Months

15 Months

16 Months

17 Months

18 Months

19 Months

20 Months

21 Months

22 Months

23 Months

24 Months

Added CL 024 to the CL course list. You can add a Timeframe for course completion.

Automated IDP



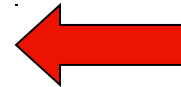
Add New Requirement

☐ DAU Course ☒ CL Course ☐ Other Course

Course: CLC 024 - BASIC MATH TUTORIAL ▼

Timeframe: 24 Months ▼

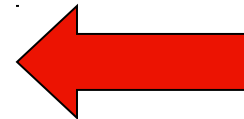
Note:



Effective Date: 26 Jul 2007 ▼

Inactive Date: ▼

Save



Add any special notes, change the Effective Date if you wish, then click on the “Save” button.

Automated IDP

A list of active requirements base on the selected career field, career field track and course type, will be displayed in the left frame. An interface to add requirements or to edit existing ones will be displayed in the right frame. Click on the radio button next to the course for the requirement you want to edit and the details of the selected requirement will be loaded into the right frame. Once you're ready to add a new requirement click the "Add/Edit" link.

The interface is divided into two main sections. The left section displays a table of requirements, and the right section contains a form to add or edit a requirement.

	Course	Effective Date	Inactive Date
<input type="radio"/>	CLC 024 - Basic Math Tutorial	26 Jul 2007	
<input type="radio"/>	CON 100 (DAU) - Shaping Smart Business Arrangements	26 Jul 2007	

Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course: ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT

Timeframe: [v]

Note: [text area]

Effective Date: 26 Jul 2007

Inactive Date: [v]

Save

A red arrow points from the 'Save' button in the right frame to the first requirement in the left frame.

After you click on the “Save” button, the course will appear on the left.

Automated IDP

7/26/2007

Acquisition Training Application System (ACQTAS)

From here you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

Description: This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

Course type: [View](#) / [Add](#) / [Edit](#)

A list of active requirements base on the selected career field, career field track and course type, will be displayed in the left frame. An interface to add requirements or to edit existing ones will displayed in the right frame. Click on the radio button next to the course for the requirement you want to edit and the details of the selected requirement will be loaded into the right frame. Once y ready to add a new requirement click the "Add/Edit" link.

There are no requirements that match your criteria.

Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course: ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT

Timeframe:

Note:

☒ Other Course

Add New Requirement

☐ DAU Course ☐ CL Course ☒ Other Course

Course Number:

Course Title:

Timeframe:

Note:


Effective Date: 26 Jul 2007

Inactive Date:

[Save](#)

By indicating Other Course in the radial button, you can enter what course it is.

Automated IDP



Add New Requirement

☐ DAU Course ☐ CL Course ☒ Other Course

Course Number:

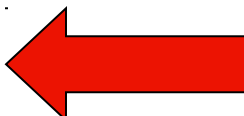
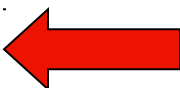
Course Title:

Timeframe:

Note:


Effective Date:

Inactive Date:

**Added Course Title or you can put a Course Number.
Add a Timeframe for course completion, put any notes,
then click the Save button.**

Automated IDP

	Course	Effective Date	Inactive Date
<input type="radio"/>	CLC 024 - Basic Math Tutorial	26 Jul 2007	
<input type="radio"/>	ATT - 101 - Attitude Readjustment	26 Jul 2007	
<input type="radio"/>	CON 100 (DAU) - Shaping Smart Business Arrangements	26 Jul 2007	



Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course:

Timeframe:

Note:

Effective Date:

Inactive Date:

After you click on the “Save” button, the course will appear on the left.

Automated IDP

Course type:

Elective

[View](#) / [Add](#) / [Edit](#)

A list of active requirements base on the selected career field, career field track and course type, will be displayed in the left frame. An interface to add requirements or to edit existing ones will be displayed in the right frame. Click on the radio button next to the course for the requirement you want to edit and the details of the selected requirement will be loaded into the right frame. Once you're ready to add a new requirement click the "Add/Edit" link.

[Add New Requirement](#)

	Course	Effective Date	Inactive Date
<input type="radio"/>	CLC 024 - Basic Math Tutorial	26 Jul 2007	
<input type="radio"/>	ATT - 101 - Attitude Readjustment	26 Jul 2007	
<input type="radio"/>	CON 100 (DAU) - Shaping Smart Business Arrangements	26 Jul 2007	

Add New Requirement

☒ DAU Course ☐ CL Course ☐ Other Course

Course:

ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT

Timeframe:

Note:

Effective Date:

26 Jul 2007

Inactive Date:

When finished, click on the View link.

Automated IDP

Course type: [View](#) / [Add](#) / [Edit](#)

Filter / Sort list of requirements

Effective Date: Inactive Date:

Recommend Timeframe: Course:

Sort By:

Filter / Sort

Reset

Course	Recommended Timeframe	Effective Date	Inactive Date	Notes
CLC 024 - Basic Math Tutorial	24 Months	26 Jul 2007		
ATT - 101 - Attitude Readjustment	6 Months	26 Jul 2007		
CON 100 (DAU) - Shaping Smart Business Arrangements	18 Months	26 Jul 2007		

All courses you add will be displayed.

Automated IDP

MDP Information [Edit](#)

Name: DCMA - Training Coordinators

Description: This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

Course type: [View](#) / [Add](#) / [Edit](#)

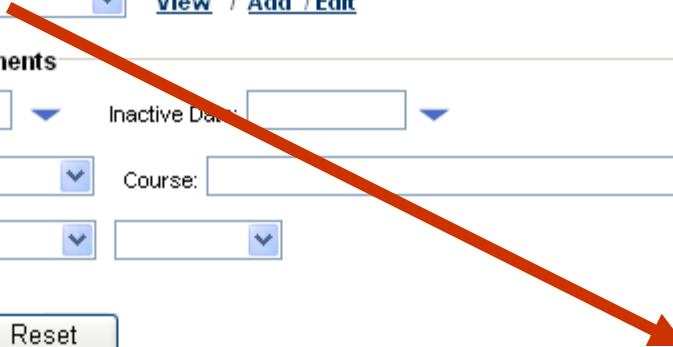
Filter / Sort list of requirements

Effective Date: Inactive Date:

Recommend Timeframe: Course:


Sort By:

- Certification Requirement
- Elective
- Position Requirement
- Desired







All course types are the same process.


Automated IDP

Course type:  [View](#) / [Add](#) / [Edit](#)

Filter / Sort list of requirements

Effective Date:  Inactive Date: 

Recommend Timeframe:  se: 

Sort By: 

◀ July 2027 ▶

S	M	T	W	T	F	S
24	25	26	27	28	29	30
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04

You can display all courses using the Filter/Sort function. Course Type, Effective Date, Recommended Timeframe, etc.

Automated IDP

Acquisition Training Application System (ACQTAS)



7/26/2007

Acquisition Training Application System (ACQTAS)

From here you can view existing requirements, or add new ones to your MDP.

MDP Information [Edit](#)

Name: DCM - Training Coordinators

Description: This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.

Course type: [View](#) / [Add](#) / [Edit](#)

Filter / Sort list of requirements

Effective Date: Inactive Date:

Recommend Timeframe: Course:

Sort By:

Filter / Sort

Reset

When you are finished, click on the Edit link.

Automated IDP

	Organization	Name	Description	Create Date
Edit	ACQTAS Standard MDP	2325 JOB SERIES		11 May 2007
Edit	ACQTAS Standard MDP	ACQTEST 101	A test MDP for ACQ	16 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Logistics 1		16 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Logistics Level 1	This is the first step in acquisitions logistics	20 Feb 2007
Edit	ACQTAS Standard MDP	Acquisitions Standard	This is a test mdp	16 Feb 2007
Edit	ACQTAS Standard MDP	Business Cost and Finance Level 2		11 May 2007
Edit	ACQTAS Standard MDP	Business Cost Level 1	Level 1 for business cost management.	15 Feb 2007
Edit	ACQTAS Standard MDP	Certification Basics	Basic courses encompassing most ACQ plans.	16 Feb 2007
Edit	ACQTAS Standard MDP	DCMA - Training Coordinators	This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.	26 Jul 2007



Course Type	Course	Recommended Timeframe	Effective Date	Inactive Date	Notes
Desired	ACQ 101 - Fundamentals Of Systems Acquisition Mgmt	24 Months	26 Jul 2007		
Elective	CLC 024 - Basic Math Tutorial	24 Months	26 Jul 2007		
Elective	ATT - 101 - Attitude Readjustment	6 Months	26 Jul 2007		
Elective	CON 100 (DAU) - Shaping Smart Business Arrangements	18 Months	26 Jul 2007		

This is the MDP we just created. To view the courses, click on the Edit link.

Automated IDP

Acquisition Training Application System (ACQTAS)

Main Me



7/26/2007

Acquisition Training Application System (ACQTAS)

Use the parameters below to search for administrators. Click on "Add Administrator" to create a new user.

Administrator Type: Organization:

First Name: Middle Initial: Last Name:

[Add Administrator](#)

Contact Information

Administrator Type: Organization:

First Name: Middle Initial: Last Name:

Street: City: State: ZIP: -

Phone: - - DSH: - ext. Fax: - -

ATRRS LOGIN ID:

Email:

If you are an administrator, you can add Career Managers and Training Coordinators.

[window](#)

Automated IDP

Acquisition Training Application System (ACQTAS)

Career Manager Menu

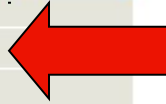
Edit Student Profile

Edit Student IDP

Approve IDPs

MDP Management

Administration Management



This site is currently in development. This text is just filler until we get official text.

THIS WEBSITE IS FOR OFFICIAL USE ONLY

Questions? Problems? Suggestions? Please email us now.

To assign an MDP to a student, click on Edit Student IDP link.

Automated IDP

Acquisition Training Application System (ACQTAS)

Main Menu



7/26/2007

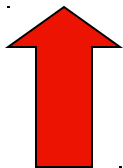
Acquisition Training Application System (ACQTAS)

Enter the SSN or the First Name or the Last Name of the Student whose data you wish to edit, then click on the Search Button. A list of students will be returned that matches criteria. Select the student you wish to edit by clicking on their name.

SSN:	<input type="text" value="123"/>	-	<input type="text" value="12"/>	-	<input type="text" value="1234"/>	
First Name:	<input type="text"/>	Last Name:	<input type="text"/>			
						<input type="button" value="Search"/>


Enter the student's SSN, then click the Search button.

Edit IDP	Student Name	SSN	Email	Organization
	Walter Smith	123-12-1234	mavey@asmr.com	Defense Commissary Agency (DeCA) (GR)



Next, click on the Edit IDP.

Automated IDP






MDP List View:  Show All Show All Show Standard Show Organization

Add	Type	Name	Description
<input type="checkbox"/>	ACQTAS Standard MDP	ACQTEST 101	A test MDP for ACQ
<input type="checkbox"/>	ACQTAS Standard MDP	Acquisitions Logistics Level 1	This is the first step in acquisitions logistics
<input type="checkbox"/>	ACQTAS Standard MDP	Business Cost and Finance Level 2	
<input type="checkbox"/>	ACQTAS Standard MDP	Certification Basics	Basic courses encompassing most ACQ plans.
<input type="checkbox"/>	ACQTAS Standard MDP	DCMA - Training Coordinators	This MDP is designed for Training Coordinators who will have to take specific courses in the next 4 years.
<input type="checkbox"/>	ACQTAS Standard MDP	DCMA Training Coordinators	
<input type="checkbox"/>	ACQTAS Standard MDP	Financial Management Level 1	The basics of financial management
<input type="checkbox"/>	ACQTAS Standard MDP	LCL Level 1	This is
<input type="checkbox"/>	ACQTAS Standard MDP	Logistics Level II Test	Logistics Level II Test Description
<input type="checkbox"/>	ACQTAS Standard MDP	TSET	TEST
<input type="checkbox"/>	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch

You can list Standard MDPs or the organization MDPs.

Automated IDP

<input type="checkbox"/>	ACQTAS Standard MDP	Financial Management Level 1	The basics of financial management
<input type="checkbox"/>	ACQTAS Standard MDP	LCL Level 1	This is
<input type="checkbox"/>	ACQTAS Standard MDP	Logistics Level II Test	Logistics Level II Test Description
<input type="checkbox"/>	ACQTAS Standard MDP	TSET	TEST
<input checked="" type="checkbox"/>	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch

Course Type	Course	Recommended Timeframe	Effective Date	Inactive Date	Notes
Certification Requirement	BCF 103 - FUNDAMENTALS OF BUSINESS FINANCIAL MGMT	-	20 Feb 2007		
Certification Requirement	BCF 101 (DAU) - FUNDAMENTALS OF COST ANALYSIS	-	20 Feb 2007		
Certification Requirement	BCF 102 - FUNDAMENTALS OF EARNED VALUE MANAGEMENT	-	20 Feb 2007		
Certification Requirement	ACQ 101 - FUNDAMENTALS OF SYSTEMS ACQUISITION MGMT	-	20 Feb 2007		
Certification Requirement	CON 100 (DAU) - SHAPING SMART BUSINESS ARRANGEMENTS	-	20 Feb 2007		


Update MDP



To assign the MDP to the employee, put a check on the MDP and then click the “Update MDP” button.

Automated IDP

Career Field	Level Achieved	Date Certified
PROGRAM MANAGEMENT	I	01 Apr 2004
CONTRACTING	I	01 Feb 1991
CONTRACTING	III	02 Mar 1992
FACILITIES ENGINEERING	I	03 Sep 1997
FACILITIES ENGINEERING	II	03 Sep 1997
FACILITIES ENGINEERING	III	10 Aug 2004
	I	05 Jan 1995
	II	01 Jan 1992
	III	04 May 2001
LIFE CYCLE LOGISTICS	I	30 Nov 1999
LIFE CYCLE LOGISTICS	II	02 Jan 2004
LIFE CYCLE LOGISTICS	III	01 Jan 2005
INFORMATION TECHNOLOGY	I	10 Oct 1990
INFORMATION TECHNOLOGY	II	10 Oct 1991


MDP List View: Show All 


Assigned MDP(s)			
Remove	Type	Name	Description
<input type="checkbox"/>	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch

The MDP has been assigned to the employee.

Automated IDP

Career Field	Level Achieved	Date Certified
PROGRAM MANAGEMENT	I	01 Apr 2004
CONTRACTING	I	01 Feb 1991
CONTRACTING	III	02 Mar 1992
FACILITIES ENGINEERING	I	03 Sep 1997
FACILITIES ENGINEERING	II	03 Sep 1997
FACILITIES ENGINEERING	III	10 Aug 2004
	I	05 Jan 1995
	II	01 Jan 1992
	III	04 May 2001
LIFE CYCLE LOGISTICS	I	30 Nov 1999
LIFE CYCLE LOGISTICS	II	02 Jan 2004
LIFE CYCLE LOGISTICS	III	01 Jan 2005
INFORMATION TECHNOLOGY	I	10 Oct 1990
INFORMATION TECHNOLOGY	II	10 Oct 1991

MDP List View: Show All 

Assigned MDP(s)			
Remove	Type	Name	Description
	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch

You can remove the MDP assigned to the employee by clicking the box in the “Remove” column.

Automated IDP

Acquisition Training Application System (ACQTAS)

ACQTAS Student Functions

- Update Student Profile
- Apply for Training
- Review Individual Development Plan
- Search for Continuous Learning Modules
- Review/Edit Applications
- Create/Edit Travel Worksheets
- Request Disability Accommodations
- Request Cancellations
- Resend Approval Request Email
- DAU Schedule Lookup
- DAU Course Lookup
- Update Regional Organization
- Logoff

Student Travel Functions

- Prepare Travel Request
- Prepare Amendment
- Travel Status

ACQTAS Continuous Learning Help

- CL Module Enrollment Instructions
- Ethics Training Instructions

ACQTAS Continuous Learning

CL Cycle
Status



No Risk of not
meeting CL
Requirement

Continuous Learning Points

80 Current Points



Continuous Learning Period:	01 Oct 2006 - 01 Oct 2008
Total Points Pending Completion of Evaluation(s):	0
Total Points Requested Pending Supervisor Approval:	0

[ACQTAS Continuous Learning Site](#)

ACQTAS Training Applications

Number of Pending Applications: 0

Employee can review their IDP.

Automated IDP

Student Information

SSN: 123-12-1234 **Date Of Birth:** 01 Jan 1930

Student Name: WALTER D SMITH

Organization: Defense Commissary Agency (DeCA)

Street: 123 MY WORK STREET

City: BLACKSBURG **State:** VA **ZIP:** 24060


Country: USA

Pay Plan: GS **Pay Grade:** 09 **Civilian Job Series:** 0050

Certification Information

DAC Membership: Y **DAC Membership Date:** 08 Sep 2006 **ACQ Workforce Member:** Y

LIFE CYCLE LOGISTICS	I	30 Nov 1999
LIFE CYCLE LOGISTICS	II	02 Jan 2004
LIFE CYCLE LOGISTICS	III	01 Jan 2005
INFORMATION TECHNOLOGY	I	10 Oct 1990
INFORMATION TECHNOLOGY	II	10 Oct 1991

MDP List View: 

Assigned MDP(s)

Remove	Type	Name	Description
<input type="checkbox"/>	Defense Commissary Agency (DeCA)	Deca Test	This is a sample IDP for ACQ DECA branch

The MDP has been assigned to the employee.

Automated IDP

Del	Source	Name	Course	Course Title	Date or FY		Recommended Timeframe		Notes
	MDP - Certification Requirement	Dcma Contracting	CON 214	Business Decisions For Contracting	<input type="text"/>	Or 2007	-	Course Schedule	
	MDP - Certification Requirement	Dcma Contracting	CLG 003	Dtra Government Purchase Card	<input type="text"/>	Or 2007	-		
	MDP - Certification Requirement	Dcma Contracting	CLC 011	Contracting For The Rest Of Us	<input type="text"/>	Or 2007	-		
	MDP - Elective	Dcma Contracting	FAC 011	Small Business Size Standards	<input type="text"/>	Or 2007	-		
	MDP - Certification Requirement	Dcma Contracting	ACQ 101	Fundamentals Of Systems Acquisition Mgmt	<input type="text"/>	Or 2008	4 Months	Course Schedule	
	MDP - Certification Requirement	Dcma Contracting	BCF 102	Fundamentals Of Earned Value Management	<input type="text"/>	Or 2008	-	Course Schedule	
	Student Added		BrownBag Lunch	Sensivity Training	02 Jul 2007	Or	-	Completed	
	MDP - Certification Requirement	Deca Test	CON 100 (DAU)	Shaping Smart Business Arrangements	<input type="text"/>	Or	-	Course Schedule	
	MDP - Certification Requirement	Deca Test	BCF 102	Fundamentals Of Earned Value Management	<input type="text"/>	Or	-	Course Schedule	
	MDP - Certification Requirement	Deca Test	BCF 103	Fundamentals Of Business Financial Mgmt	<input type="text"/>	Or	-	Course Schedule	
	MDP - Certification Requirement	Deca Test	ACQ 101	Fundamentals Of Systems Acquisition Mgmt	<input type="text"/>	Or	-	Course Schedule	
	MDP - Certification Requirement	Deca Test	BCF 101 (DAU)	Fundamentals Of Cost Analysis	<input type="text"/>	Or	-	Course Schedule	
	Supervisor Added		BrownBag Lunch	More Sensivity Training	19 Jul 2007	Or	-	Completed	

ACQTAS Travel Manager

- Process approximately 2000 orders per year
- Process travel amendments
- Assist in training the quota managers
- Assist in training the travel managers
- Reconcile travel order problems
- Review travel worksheets for accuracy
- Process travel account settlement vouchers for 2000 travelers
- Reconcile outstanding travel settlements
- Prepare and ensure Monthly & Quarterly reports reflect accurate travel information
- Reconcile \$250 CEL Waiver holds with the agency quota managers